

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

October 11th, 2018

The meeting was called to order by Chairman Hayes at 8:00 a.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Visitors: Rick Ainley

Staff members in attendance were: Chief Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jim Glover, Captain Ted Bergstrom, Firefighter Cassandra Waite, Firefighter Brandon Skeith, Firefighter Alec Holland, Firefighter Isaac Johnson, Firefighter Ryan Scott and Firefighter Jackson Olney.

CONSENT AGENDA

- Approval of Voucher Documents (Expense)
 - # 180903001 - # 180903022 in the amount of \$ 10,524.70.
- Approval of Voucher Documents (Land & Facilities)
 - # 180903005 in the amount of \$ 6,552.45.
- Approval of September Payroll in the amount of \$ 110,559.63.
- Approval of September Financial Reports.

MOTION: Chairman Hayes made a motion to approve the consent agenda. Commissioner Stephenson seconded the motion. **Motion was approved**

FIREFIGHTER'S REPORT

Association Report

Association President Jackson Olney updated the board on the meeting which occurred right after Railroad Days. The Association is starting up the Bike Program again this year and the goal is to hand out 15 bikes to underprivileged children in our community. The Association also approved the purchase for 6 new tables. Firefighter Collier is working on getting association shirts. Once again, the association will be placing hat orders and the catalog will be on the bulletin board. Firefighter Levi Hunt and Jackson Olney will be looking into Silvertips tickets for a night for each shift. The fundraiser for Christmas House will be November 19th at Playa Bonita. The shopping for Christmas House will be held on December 1st and December 8th is the day Christmas House will be open.

Local Report

Captain Bergstrom stated that the Local was asked for a donation for Citizens for 911, and they approved a donation for \$ 500.00 towards signs. The Local will also donate up to \$ 1,500.00 for the Support 87 program. Capt. Bergstrom also updated the board on the donations they raised for Muscular Dystrophy Association in the total amount of \$ 1,500.00.

Chief's Report

Activity Report

Total Alarms- 178

Chief Haverfield updated the board on GEMT and will discuss in length under New Business.

Chief Haverfield stated that he received an email asking for a letter supporting a ban on fireworks in South Snohomish County. Chief stated that he is not in favor of the letter since it is not within or near our jurisdiction and he would be hesitant to write the same letter for our area due to the lack of enforcement by law enforcement

Sno-Isle will be holding their monthly meeting here on November 1st, 2018.

Chief Dane updated the board on the upgrade to the parking lots and the replacement of the mattresses at both stations. Chief Dane is currently working on bids for upgrading the security systems and at this time is waiting on the third bid to come in. Chief Dane also updated the board on the Station 87 staff whom pitched in and stripped and waxed the floor. The old windows at station 87 were replaced and hopefully this spring we will have the station painted.

Chief Haverfield stated that once he had those numbers on the new construction he will be able to complete the first draft of the next year's budget and do a workshop to go over the budget.

Chief Dane briefed the board on hiring process of part-time firefighters. Currently we are in good standing and are stable so now we can focus on other areas. Chief Dane updated the board on the start of the CERT programming training and they had a great turn out with a lot of diversity of people in our community.

NEW BUSINESS

GEMT reimbursement to CPFR

Chief Haverfield updated the board on the reimbursement payment for medical transports to our state; there were a total of eight fire agencies that "fronted" the funding in order to get it before the State Legislature; which was successful in 2015. Even though we have no contractual obligation or promise by any agency receiving the benefits, the eight agencies that worked on this are asking for consideration of reimbursement for the costs associated with paying the Consultant, AP Triton. Chief Haverfield felt that consulting our Attorney to review would be beneficial. Chairman Hayes stated once the attorney has advised he would then tender a motion to move forward.

Policy Review (Lexipol 1023 & 1029)

The amendments to both policies were discussed during the recent negotiation session with the Local.

MOTION: Chairman Hayes made a motion to approve Lexipol 1023 & 1029 with the changes noted. Commissioner Stephenson Seconded the motion. **Motion was approved**

UNFINISHED BUSINESS

Chief Haverfield updated the board on the feasibility period for the Miller Shingle Property. Miller Shingle has met with the City and PUD; and PUD has no issue with installing a master meter at the property owners' cost. This would eliminate any concerns for sprinkler system.

Swiftwater Program

Chief Haverfield addressed the board on the discussions with staff on whether the current program was sustainable. Chief Haverfield emphasized the safety of our staff is the most important consideration with the Swiftwater program and as it stands right now, we only have two staff members interested in continuing the program. It was agreed that further review of the sustainability of the program was warranted with a report back to the Board at the next regular meeting.

Reports from the Board/Good of the Order

No report

Executive Session

The Board adjourned to Executive Session pursuant of RCW 42.30.140 (4) (a) at 8:52 a.m. for the period of 20 minutes. Executive Session ended at 9:12 a.m. with no action taken.

The Regular Board Meeting was recessed at 9:15 a.m.

Chairman Kevin Hayes

Commissioner Ron Stephenson

Commissioner Jesse James

APPROVED

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

October 25th, 2018

The meeting was reconvened by Chairman Hayes at 8:00 A.M.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Staff members in attendance were: Chief Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jim Glover, Firefighter Ryan Scott, Firefighter Kevin Glover and Firefighter Brandon Skeith.

CONSENT AGENDA

- Approval of Voucher Documents (Expense)
 - # 181001001 - # 181001023 in the amount of \$ 35,058.40.
 - # 181004001 - # 181004014 in the amount of \$ 5,667.88.
- Approval of Voucher Documents (Apparatus & Equipment)
 - # 181002001 - # 181002002 in the amount of \$ 1,046.50.
- Approval of Voucher Documents (Land & Facilities)
 - # 181003001 - # 181003002 in amount of \$ 2,236.45.

MOTION: Commissioner Stephenson made a motion to approve the Vouchers as presented. Commissioner James seconded the motion. **Motion was approved**

NEW BUSINESS

BVFF Meeting

The BVFF meeting was opened at 8:05 a.m.

MOTION: Commissioner Stephenson made a motion to approve the accident report and pay the invoice voucher in the amount of \$ 117.60. Commissioner James seconded the motion.
Motion was approved

The BVFF meeting was adjourned: 8:08 a.m.

UNFINISHED BUSINESS

Swiftwater Program

Chief Haverfield and Chief Dane held a meeting with the Captains to discuss the current state of the water rescue program. It was agreed by all that the status of the program currently bore too much risk with a lack of participation and training. Additionally, at this time we only have two of the ten full-time personnel interested in further participation. With this information Chief Haverfield noted that he has immediately suspended the program and removed the Squad from service. AC Dane will be given the opportunity to draft a plan moving forward that would consist of in-house training that would need to get buy in from most staff to participate.

GEMT Reimbursement to CPFR

Chief Haverfield talked to the board last meeting on the reimbursement of funds to Central Pierce Fire & Rescue in the amount of \$ 1,982.66. Chief Haverfield discussed the legality of this issue with Attorney Brian Snure, in which Snure provided a written response affirming that the payment (reimbursement) was legal.

MOTION: Chairman Hayes made a motion to approve the funds to CPFR in the amount of \$ 1,982.66. Commissioner Stephenson Seconded the motion. **Motion was approved**

Review 2nd Draft Operating Budget

Chief Haverfield reviewed the 2nd Draft of the 2019 Operating Budget and noted the few changes which were highlighted for the board to review.

Establish Public Hearing Date (Tax Certification)

The Board agreed to hold the public hearing for the 2019 Tax Certification on November 15th at 7:00 p.m.

Future Fire Station Update

No new update.

EXECUTIVE SESSION

The board adjourned to Executive Session pursuant of RCW 42.30.140 (4) (a) at 8:50 A.M. for the period of 25 minutes. Executive Session ended at 9:15 A.M.

The Regular Board Meeting was Reconvened 9:15 at A.M.

MOTION: Commissioner Stephenson made a motion to approve the updated employment agreements for Chief Haverfield and Assistant Chief Dane as previously discussed. Commissioner James seconded the motion. **Motion was approved**

Assistant Chief Dane referenced the new portables installed on South Granite Ave. for a temporary food bank and community resource center. The structures are currently unoccupied because of a lack of funding to get the electricity hooked up. AC Dane asked if the Administration, Local and Association would consider donations to help fund the electrical hook up costs. Further discussion was held but it was agreed that a cost would need to be identified before any decisions could be entertained.

The Regular Board Meeting was Adjourned at 9:22 A.M.

Chairman Kevin Hayes

Commissioner Ron Stephenson

Commissioner Jesse James

APPROVED