

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

May 9th, 2019

The meeting was called to order by Chairman Hayes at 8:00 a.m.

Board members in attendance were: Chairman Kevin Hayes and Commissioner Jesse James. Commissioner Ron Stephenson was as excused absence.

Staff members in attendance were: Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jeff Torgerson, Firefighter Levi Hunt, Firefighter Kevin Glover, Firefighter Alec Holland, Firefighter Josh Anderson and Chaplain Joe Cassidy.

CONSENT AGENDA

- Approval of Minutes from May 2019
- Approval of Voucher Documents (**Expense**)
 - # 090501001 - # 090501017 in the amount of \$ 10,344.04.
 - # 090504001 - # 090504028 in the amount of \$ 32,543.76.
- Approval of Voucher Documents (**Apparatus/Equipment**)
 - # 090502001 - # 090502003 in the amount of \$ 8,568.26.
 - # 090505001 in the amount of \$ 852.63.
- Approval of Voucher Documents (**Land/Facilities**)
 - # 090503001 in the amount of \$ 2.50.
 - # 090506001 in the amount of \$ 852.62
- Approval of May 2019 Payroll in the amount of \$ 117,872.17.
- Approval of April Financial Reports.

MOTION: Commissioner James made a motion to approve the consent agenda as presented. Chairman Hayes seconded the motion. **Motion was approved**

ASSOCIATION REPORT

Firefighter Kevin Glover updated the board on the Firefighter Association Scholarships. The Association will be reviewing the applicants and plans on having them completed by Monday in order to be awarded on May 29th, 2019.

LOCAL REPORT

Captain Torgerson updated the board that they were sending two people for training.

CHIEF'S REPORT

Activity Report

Chief Haverfield reviewed with the Board the alarm activity report for April 2019. The total alarms for the month was 184.

Chief Haverfield reported the departure of long-time employee MSA Keith Terry. MSA Terry has served our agency in the capacity of Medical Services Advisor for the past 10 years. Assistant Chief Dane has begun the process to replace the position and to date has 3 applications of which 2 will be moving forward to an interview panel.

The entry-level full-time examination process closes tomorrow after which time an email will go out to all eligible candidates seeking further documentation. It is expected that the testing process will be completed near the end of May.

Assistant Chief Dane noted that available crew members will conduct a live fire exercise on a city owned property on Sunday, June 9th.

NEW BUSINESS

No Report

UNFINISHED BUSINESS

Resolution 2019-03, a resolution providing for the submission of a levy lid lift for the primary election, was submitted to the Board.

Chief Haverfield continued discussions on the process for getting the Levy Lid Lift on the Primary ballot in August.

MOTION: Chairman Hayes made a motion to adopt Resolution 2019-03 Levy Lid Lift. Commissioner James seconded the motion. **Motion was approved**

Future Fire Station HQ Property- Addendum #11

Chief Haverfield noted that addendum #11 was created to satisfy the needs of the Fire District related to the purchase of 4.92 acres on Gun Club Road. The addendum allows the seller to install a master meter and provide a connection for the fire departments future use at the east edge of the property frontage. In consideration of this addendum the seller reduced the sales price by \$15,000.00.

MOTION: Chairman Hayes made a motion to approve the addendum to the Purchase and Sales Agreement with Miller Shingle. Commissioner James seconded the motion. **Motion was approved**

Reports from the Board/Good of the Order

Chairman Hayes announced his plans on his upcoming move to Texas. He will be finishing out his term as Fire Commissioner and moving at the end of this year.

Office Assistant Rebecca Duncan read a post from Facebook thanking our local EMT's for the concern of their patient and transporting them to the hospital where they received the care that was needed.

The Regular Board Meeting was Adjourn at 8:30 A.M.

Chairman Hayes

Commissioner Stephenson

Commissioner James

