

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

January 9th, 2020

The meeting was called to order by Chairman Gillett at 3:30 p.m.

Board members in attendance were: Chairman John Gillett, Vice-Chair Jesse James, Commissioner Ron Stephenson, Commissioner Rick Hjelle and Commissioner Rick Ainley.

Staff members in attendance were: Fire Chief Jim Haverfield, Assistant Fire Chief Bill Dane, Captain Jim Glover, Captain Ted Bergstrom, Firefighter Kevin Glover, Firefighter Levi Hunt, Firefighter Britton Kinder, Firefighter Brandon Skeith, Firefighter Henry Blankenship, Firefighter Erin Norton, Firefighter Justin Gnoit, Firefighter Tristan Keith, Firefighter Alec Holland and Firefighter Jim Bansbach.

Visitor: Evan Adolf, Nadlae Ainley, Bonnie Bansbach, Maddie Bansbach, Stacy Bergstrom and Abbie Bergstrom.

OATH OF OFFICE

Chairman Gillett administered the oath of office for Rick Ainley swearing him in to Position 1 to serve as commissioner for a 6-year term through 2025.

Badge Pinning Ceremony was held for Full-Time Probationary Firefighter Jim Bansbach with a short recess following the ceremony.

Meeting was recessed at 3:35 p.m. for a period of 10 minutes.

Reconvened regular meeting at 3:45 p.m.

CONSENT AGENDA

- Approval of Minutes from December 2019
- Approval of Voucher Documents # 0001 - # 0040
 - **Expense** in the amount of \$ 54,828.57
 - **Apparatus/Equipment** in the amount of \$ 39,698.66
 - **Land/Facilities** in the amount of \$ 10,921.30
- Approval of January 2020 Payroll
- Approval of December 2019 Financial Reports

MOTION: Commissioner Stephenson made a motion to approve the consent agenda as presented. Commissioner Ainley seconded the motion. **Motion was approved**

ASSOCIATION REPORT

Firefighter Kevin Glover reported that Christmas House provided gifts for over 400 children this year. Firefighter Glover also stated that there was a good turnout for Santa Cruise with spanned four evenings this year due to growth within the community.

LOCAL REPORT

Captain Ted Bergstrom welcomed the new commissioners and looks forward to working with them.

CHIEF'S REPORT

Activity Report

Chief Haverfield provided the board with the activity report that included:

- Activity Report for December 2019: Total alarms – 180
- Activity Report for 2019: Total alarms – 2,160

Regarding the activity report Commissioner Hjelle asked if we could track and list information pertaining to grids within the district. Chief Haverfield believes that we can obtain specific information by grid and will try and include that in future reports.

Chief Haverfield reported to the board that our risk factor for industrial insurance through Washington State Labor and Industries has improved which in turn has reduced the cost for both the employer and employee rates.

Chief Haverfield noted that rooms have been reserved for Commissioners Gillett, James and Ainley for the April 4th Saturday Seminar hosted by the Washington Fire Commissioners Association. In addition, Chief Haverfield reminded all Board members of the statutory Open Public Records and Open Public Meetings training that is required every four years for elected officials.

Chief Haverfield noted that when time allows, he and Chief Dane will begin to look at alternative Websites for the department. The desire for a new website would be so that we can make all or most of the changes to the information posted to our site internally and not have to rely on a webmaster to make regular changes.

NEW BUSINESS

The Board completed the 2020 signature form required by the Snohomish County Department of Finance.

UNFINISHED BUSINESS

Chief Haverfield presented a proposal from Braun Northwest for one (1) 2020 NorthStar 171-1 Ambulance that the build committee has been working on since May 2019. The proposal along with the contract information through HGAC has been reviewed and approved by Attorney Brian Snure. The Board discussed both the process as well as the cost of the ambulance. Chief Haverfield noted that we have acquired the necessary documentation affirming that both Braun NW and HGAC have meet the state requirements of the bid process.

MOTION: Commissioner Hjelle made a motion to approve the proposal from Braun NW in the amount of \$ 218,732 for one (1) 2020 NorthStar 171-1 Ambulance.
Vice-Chair James seconded the motion. **Motion was approved unanimously.**

Chief Haverfield provided an update regarding discussions with Snohomish County Public Works for a possible lease of property at the Gun Club site. Following discussion of progress with the potential lease it was noted that we need to be assured that any temporary structures or alterations to the site by a lease would not trigger the fire department to move forward with site (frontage) improvements.

BOARD REPORT/GOOD OF THE ORDER

Commissioner Ainley requested to have the commissioner meeting dates and time posted on the LED Message Board for a few days prior to the meetings. Additionally, Commissioner Ainley also suggested that we post any improvements/new equipment on our social media platforms so that they would be available for the public to view.

Chief Haverfield suggested that the District provide class A uniforms for commissioners and/or retired members of the department to be worn when they are representing the agency. The Board discussed this idea and agreed that it is important for our retired members to continue to represent the department which would be best suited by allowing the member to retain their class A uniform after retirement. The Board also concluded that it would not be interested in class A uniforms for Board members unless they are retired members of the department.

The Regular Board Meeting was adjourned at 5:05 p.m.

John Gillett, Chairman

APPROVED

Jesse James, Vice-Chair

Ron Stephenson, Commissioner

Rick Hjelle, Commissioner

Rick Ainley, Commissioner