

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

January 10th, 2019

The meeting was called to order by Chairman Hayes at 8:00 a.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Staff members in attendance were: Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Ted Bergstrom, Captain Jim Glover, Firefighter Josiah Windle, Firefighter Cable Hoover, Firefighter Brandon Skeith and Chaplain Joe Cassidy.

Presentation- Lynn Mathers

Ms. Lynn Mathers and daughter Michelle Mathers presented Granite Falls Fire with a commemorative Memorial Picture in memory of Firefighter Keith Mathers, who served our Community for many years. Ms. Mathers wanted to say thank-you for everything Granite Falls Fire does for her and our Community.

Election of Officers

Commissioner Ron Stephenson nominated Commissioner Hayes for the position of Chairman.

MOTION: Commissioner Stephenson made a motion to re-elect Commissioner Hayes to the position of Chairman. Commissioner James seconded the motion. **Motion was approved**

Chairman Hayes nominated Commissioner Ron Stephenson to Vice-Chairman.

MOTION: Chairman Hayes made a motion to elect Commissioner Stephenson to Vice Chair. Commissioner James seconded the motion. **Motion was approved**

CONSENT AGENDA

- Approval of Minutes from December 2018
- Approval of Voucher Documents (**Expense**)
 - #090101001 - #090101035 in the amount of \$ 38,646.39.
- Approval of Voucher Documents (**Apparatus & Equipment**)
 - #090102001 in the amount of \$ 5,621.42.
- Approval of January 2019 Payroll in the amount of \$ 121,348.77.
- Approval of December 2018 Financial Reports.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda. Commissioner James seconded the motion. **Motion was approved**

Association Report

The Association is still looking into organizing a night out event with the Silvertips. The Bike Program was once again successful and now looking into the 2019 Scholarship program.

Local Report

Captain Torgerson updated the board on buying a generator for the Support 87 unit. Chief Haverfield is currently working with the staff on payment of medical/disability.

Support 87

Support 87 held information meetings on Tuesday, January 8th and another for today, January 10th at 7 P.M. The Support 87 rig has been decaled and will begin being stocked. It is our hope to have the Support Unit up and running by February.

Chief's Report

Activity Report

Total Alarms- 197

Chief Haverfield updated the board on the Levy Lid Lift. Chief Haverfield feels we need to now begin formal discussions regarding if and when we would need to implement a Levy Lid Lift; as well as determine the amount of the increase if we move forward.

Assistant Chief Dane updated the board on employment retention and that we will be seeing a lot of new faces.

NEW BUSINESS

Employment Letter Amendment- R. Duncan

MOTION: Chairman Hayes made a motion to approve the Employment Letter Amendment for employee Rebecca Duncan. Commissioner Stephenson seconded the motion. **Motion was approved**

UNFINISHED BUSINESS

Future Fire Station Property Update

Miller Shingle updated Chief Haverfield with a delay in their feasibility due to a death in the family.

Station Security Enhancements

Chief Haverfield stated that we have received 3 different quotes from companies. Assistant Chief Dane is prepared to make a formal proposal to the Board regarding the approval of door

access controls of both Fire Stations. It is Assistant Dane's recommendation that we move forward with Watson Security.

MOTION: Chairman Hayes made a motion to approve the quote from Watson Security. Commissioner Stephenson seconded the motion. **Motion was approved**

REPORTS FROM THE BOARD/GOOD OF THE ORDER

No Report

EXECUTIVE SESSION RCW 42.30.110(1)(g)

The Board adjourned to Executive Session pursuant of RCW 42.30.110(1)(g) at 9:25 A.M. for the period of 45 minutes and was extended an extra 5 minutes. Executive Session ended at 10:15 a.m. with no action taken.

The Regular Board Meeting was recessed at 10:15 A.M.

Chairman Hayes

Commissioner Stephenson

Commissioner James

APPROVED

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
January 24th, 2019

The meeting was reconvened by Chairman Hayes at 7:00 p.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Staff members in attendance were: Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jim Glover, Captain Ted Bergstrom, Firefighter Kory Herman, Firefighter Henry Blankenship and Firefighter Cassandra Waite.

VISTORS

Friends and Family of Firefighter Cassandra Waite.

Firefighter Oath- Firefighter Cassandra Waite read aloud the Firefighter's Oath. Firefighter Waite was pinned by her husband Charlie Waite.

CONSENT AGENDA

- Approval of Voucher Documents (**Expense**)
 - #090103001 - #090103016 in the amount of \$ 8,912.67.
 - #090106001 - #090106010 in the amount of \$ 5,460.83.
- Approval of Voucher Documents (**Apparatus & Equipment**)
 - #090104001 - #090104002 in the amount of \$ 920.35.
 - #090107001 - #090107002 in the amount of \$ 1,632.34.
- Approval of Voucher Documents (**Land & Facilities**)
 - #090105001 - #090105005 in the amount of \$ 9,086.98.
 - #09018001 in the amount of \$ 525.00.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda. Chairman Hayes seconded the motion. **Motion was approved**

NEW BUSINESS

No Report

UNFINISHED BUSINESS

Chief Haverfield updated the board on the Miller Shingle Property. Miller Shingle had received their estimates for the water and sewer line extension however the numbers were not complete

They did believe they had enough information to make a final decision which should be made within the next week.

EXECUTIVE SESSION 42.30.140(4)(a)

The meeting adjourned to executive session pursuant of RCW 42.30.140(4)(a) at 7:19 p.m. for a period of 15 minutes. The executive session concluded at 7:34 p.m. with not action taken.

The Regular Board Meeting was adjourned at 7:34 p.m.

Chairman Hayes

Commissioner Stephenson

Commissioner James

