

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

August 15th, 2019

The meeting was called to order by Chairman Hayes at 8:00 a.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Ron Stephenson and Commissioner Jesse James.

Staff members in attendance were: Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Office Assistant Kim Macomber, Captain Ted Bergstrom, Captain Jim Glover, Firefighter Kevin Glover, Firefighter Cable Hoover, Firefighter Levi Hunt, Firefighter Henry Blankenship, Firefighter Kevin Glover, Firefighter Britton Kinder, Firefighter Aaron Trumbull, Firefighter Brandon Skeith and Chaplain Joe Cassidy.

Visitors- Gary Chandler

CONSENT AGENDA

- Approval of Minutes from August 2019
- Approval of Voucher Documents (**Expense**)
 - #090801001 - #090801020 in the amount of \$ 12,055.85.
 - #090804001 - #090804021 in the amount of \$ 15,648.31.
- Approval of Voucher Documents (**Apparatus/Equipment**)
 - #090802001 - #090802002 in the amount of \$ 10,917.33.
 - #090805001 in the amount of \$ 24,164.32.
- Approval of Voucher Documents (**Land/Facilities**)
 - #090803001 - #090803007 in the amount of \$ 66,435.85.
 - #090806001 - #090806003 in the amount of \$ 568.02
- Approval of August 2019 Payroll in the amount of \$ 125,876.07.
- Approval of July Financial Reports.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda as presented. Chairman Hayes seconded the motion. **Motion was approved**

Association Report

Firefighter Britton Kinder reported that the Firefighter's Association had a very successful fundraiser at the Show-N-Shine event this year. The association is planning an event night out, possibly a Silvertips game. Finally, the association has welcomed a few new members.

LOCAL REPORT

Captain Ted Bergstrom updated the board about the crew waving signs and supporting Proposition 1. Captain Bergstrom reported that the MDA fundraiser and Railroad Days are coming up soon.

CHIEF'S REPORT

Activity Report

Chief Haverfield provided the board with the activity report that included:

- Activity Report for April 2019: Total alarms - 208.

Chief Haverfield reported to the board that on Thursday, August 8th, Firefighter Ryan Scott informed him that he had received a conditional offer of employment with South County Regional Fire. Firefighter Scott has requested to utilize his vacation accrual through the end of August with his last official workday as August 31, 2019. Chief Haverfield suggested that during executive session, there will need to be a discussion regarding an appointment from the current hiring list to fill the vacant position. The new hire would have a tentative starting date of October 1, 2019.

Chief Haverfield thanked staff for getting the message out about the ballot measures. Proposition 1 passed with 65.38% and Proposition 2 Passed with 59.40%.

Chief Dane thanked the crew for their help with National Night Out.

NEW BUSINESS

Chief Haverfield reported that \$25,000 earnest money had been deposited into escrow at Chicago Title. Additionally, \$475,000 will be transferred by wire out of Land and Facilities for the purchase of the Miller Shingle Property on Gun Club Road. The transfer of property should be completed on August 28th.

Chairman Hayes reported that since Proposition 2 passed, they have 90 days to appoint/fill the newly created commissioner positions. The current Board will move forward with the review of letter of interest and interviews of candidates. The positions will be advertised, and applications taken until noon on September 5, 2019. There will be a special meeting on September 5, 2019 at 5:00 P.M. to review the letters of interest. Candidates will be interviewed on September 9, 10, or 11, 2019 depending on personal availability. If possible, the Oath of Office for the new commissioners will be held at the September 12, 2019 regular meeting.

UNFINISHED BUSINESS

The Miller Shingle Property is close to being finalized. The final payment and closing date for the property will take place on Wednesday August 28, 2019.

With the near acquisition of the new station property the board discussed the disposition of the Galena Street property and agreed to not list it at this time due to the current sewer moratorium.

BVFF

Chairman Hayes opened the meeting at 8:33 A.M.

The invoice voucher is for the same claim as from the last meeting with the same employee. The invoice voucher for Engineered Sports Therapy in the amount of \$172.00 was presented to the Board for consideration.

MOTION: Chairman Hayes made a motion to approve the BVFF Invoice Voucher. Commissioner Stephenson seconded the motion. **Motion was approved**

The meeting was concluded at 8:34A.M.

Reports from the Board/Good of the Order

Chairman Hayes thanked everyone for taking time to wave signs and spread the message for Proposition 1 and Proposition 2.

Chairman Hayes presented Office Assistant Rebecca Duncan with an appreciation award and thanked her for 2 ½ years of service. The board wished Rebecca all the best.

EXECUTIVE SESSION – RCW 42.30.110 (1)(g)

Executive Session-The Board adjourned to Executive Session pursuant of **RCW 42.30.110 (1)(g)** at 8:40 A.M. for a period of 20 minutes.

Executive Session ended at 9:00 a.m. and the regular meeting was reconvened.

MOTION: Chairman Hayes made a motion to direct Chief Haverfield to move forward with hiring of an entry-level firefighter from the current eligibility list with a tentative hire date of October 1, 2019. Commissioner James seconded the motion. **Motion was approved**

The Regular Board Meeting was adjourned at 9:02 a.m.

Chairman Hayes

Commissioner Stephenson

Commissioner James

