

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17**

**BOARD OF COMMISSIONERS**

**REGULAR BOARD MEETING**

**April 11<sup>th</sup>, 2019**

The meeting was called to order by Chairman Hayes at 8:00 a.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Staff members in attendance were: Fire Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Ted Bergstrom, Firefighter Levi Hunt, Firefighter Isaac Johnson, Firefighter Rachel Wood, Firefighter Chad Coragiulo and Chaplain Joe Cassidy.

Visitors- Rick Ainley

**CONSENT AGENDA**

- Approval of Minutes from March 2019
- Approval of Voucher Documents (**Expense**)
  - # 090304001 - # 090304017 in the amount of \$ 4,497.54.
  - # 090401001 - # 090401020 in the amount of \$ 17,559.35,
- Approval of Voucher Documents (**Apparatus & Equipment**)
  - # 090402001 - # 090402002 in the amount of \$1,994.61.
  - # 090305001 in the amount of \$ 1,442.49.
- Approval of Voucher Documents (**Land & Facilities**)
  - # 090306001 in the amount of \$ 2,167.00.
  - # 090403001 in the amount of \$ 735.72.
- Approval of April 2019 Payroll.
- Approval of March 2019 Financial Reports.

**MOTION:** Commissioner Stephenson made a motion to approve the Consent Agenda.  
Commissioner James seconded the motion. **Motion was approved**

*Association Report*

No Report

*Local Report*

No Report

*Chief's Report*  
Activity Report  
Total Alarms- 213

Chief Haverfield stated that this was a busy month for us with an increase in patient assist calls. Chief Haverfield also updated the board on the of extending the Entry-Level Eligibility application thru May.

AC Dane updated the board on our recruitment and that all agencies are currently struggling with keeping part-time employees. Chief Dane was pleased with the turn out for the Active Shooter Drill with-in our department.

**NEW BUSINESS**

Resolution 2019-01; EMS Transport Fee

Chief Haverfield updated the board from our last meeting on the BLS transport fee structure in which the fee for a Resident BLS is \$750.00 and a Non-Resident would be \$950.00. Chairman Hayes reads the resolution aloud.

**MOTION:** Chairman Hayes made a motion to approve Resolution 2019-01 EMS Transport Fee as submitted. Commissioner Stephenson seconded the motion. **Motion was approved**

**UNFINISHED BUSINESS** Fire District 23 EMS Assistance- Chief Haverfield and Chairman Hayes attended a couple meetings with Robe Valley to discuss fee for service at a rate of \$225.00 per EMS alarm. Chief Haverfield consulted our attorney Brian Snure to put draft a one-year agreement for the said services.

Levy Lid Lift- Chief Haverfield has been researching on a multi-year lid lift; we currently have always asked the voters for a one-year lid lift. Chief Haverfield feels we still need to continue to discuss and will continue to research the multi-year.

**Reports from the Board/Good of the Order-**

Commissioner James thanked Office Assistant Rebecca Duncan for her service to the department.

EXECUTIVE SESSION RCW 42.30.110 (1) (C)

The Board adjourned to Executive Session pursuant of RCW 42.30.110 (1)(c) at 8:34 a.m. for the period of 15 minutes. The regular meeting was reconvened at 8:50 a.m. with no action taken.

**The Regular Board Meeting was adjourned at 8:50 a.m.**

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**Kevin Hayes, Chairman**

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**Ron Stephenson, Commissioner**

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**Jesse James, Commissioner**

**APPROVED**

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17**

**BOARD OF COMMISSIONERS**

**SPECIAL BOARD MEETING**

**April 23<sup>rd</sup>, 2019**

The meeting was called to order by Chairman Hayes at 1:00 p.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Staff members in attendance were: Fire Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jim Glover, Firefighter Ryan Scott, Firefighter Brandon Keith, Firefighter Korey Herman, Firefighter Brady O'Brian and Firefighter Kevin Glover.

**UNFINISHED BUSINESS**

*Levy Lid Lift*

Chief Haverfield began discussions related to placing the recently discussed levy lid lift on the August primary ballot. Chief Haverfield suggested that he has spoken with several neighboring fire districts who planned to run ballot measures on the August Primary and wanted to align our lid lift with our neighboring agencies. The Board agreed with the timing of the ballot measure and discussed the details regarding the multi-year versus the single year strategy. Chief Haverfield suggested that he could put together additional information relating to previous detailed numbers that the board has already reviewed and be prepared to make a recommendation in a future meeting. Chairman Hayes suggested that an additional special meeting could be held later this week to direct Chief Haverfield in a direction to prepare a resolution to be considered at the May 9<sup>th</sup> regular meeting.

*Increase in Number of Fire Commissioners*

The Board discussed increasing the number of Fire Commissioners from three to five. Chairman Hayes stated that this has been discussed on numerous occasions over the past several years and he felt that all Board members had previously showed a desire to move from a three to a five-member board. The last time the issue was discussed in late 2018 it was agreed that this issue would be better placed on the ballot with an accompanying Proposition. The Board directed Chief Haverfield to prepare a resolution placing this issue on the August Primary.

Chairman Hayes announced that an additional special meeting would be held at 8:00 a.m. on Thursday, April 25<sup>th</sup>.

EXECUTIVE SESSION RCW 42.30.110 (1) (C)

The Board adjourned to Executive Session pursuant of RCW 42.30.110 (1)(g) at 1:43 p.m. for the period of 17 minutes. At 2:00 p.m. Chairman Hayes announced an extension for the executive session for an additional 15 minutes. The regular meeting was reconvened at 2:15 p.m. with no action taken.

**The Special Meeting was adjourned at 2:15 p.m.**

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**Kevin Hayes, Chairman**

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**Ron Stephenson, Commissioner**

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**Jesse James, Commissioner**

**APPROVED**

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17**

**BOARD OF COMMISSIONERS**

**SPECIAL BOARD MEETING**

**April 25<sup>th</sup>, 2019**

The meeting was called to order by Chairman Hayes at 8:00 a.m.

Board members in attendance were: Chairman Kevin Hayes, Commissioner Jesse James and Commissioner Ron Stephenson.

Staff members in attendance were: Fire Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jim Glover, Captain Ted Bergstrom, Firefighter Brandon Skeith, Firefighter Korey Herman, Firefighter Brandon Bader, Firefighter Justin Gnoit and Firefighter Alec Holland.

**UNFINISHED BUSINESS**

*Levy Lid Lift*

Chief Haverfield provided the board with preliminary numbers from the last discussion. Chief Haverfield talked about the need for the levy lid lift which included increased staffing, wage restructure of the part-time staff and potential ALS services in our fire district. The Board discussed the many options related to the lid lift which included a potential multi-year measure. Following discussion and input the Board directed Chief Haverfield to prepare a resolution for a single year lid lift to the statutory limit of \$1.50 per \$1,000 of assessed valuation.

*Resolution 2019-02- Increase the number of Fire Commissioners*

Chief Haverfield continued discussions with the Board on increasing the number of Fire Commissioners from three to five. In talking with other Districts that have moved from a three to five-member board all expressed positive comments in doing so. In addition, we look locally at the City of Granite Falls and GF School District who are all represented by a board of five elected officials. Chairman Hayes read the resolution aloud.

**MOTION:** Chairman Hayes made a motion to approve Resolution 2019-02 as submitted. Commissioner Stephenson seconded the motion. **Motion was approved**

**The Regular Board Meeting was adorned at 8:25 a.m.**

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**Kevin Hayes, Chairman**

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**Ron Stephenson, Commissioner**

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**Jesse James, Commissioner**

**APPROVED**