

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

October 12th, 2017

The meeting was called to order by Chairman Hayes at 7:00pm.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson, and Commissioner Jesse James.

Staff members in attendance were: Chief Jim Haverfield, Office Assistant Rebecca Duncan, Capt. Bill Dane, Capt. Ted Bergstrom, Firefighter Jackson Olney, Firefighter Kurt McNallie, Firefighter Colin Nash, and Chaplain Joe Cassidy.

CONSENT AGENDA

- Approval of meeting minutes for October 2017.
- Approval of voucher document (**Expense**)
 - #09038- #09057 in the amount of \$ 10,948.47.
 - #10001- #10029 in the amount of \$ 37,075.17.
- Approval of voucher document (**Apparatus/Equipment**)
 - #09007 in the amount of \$ 640.12.
- Approval of voucher document (**Land/Facilities**)
 - #09001- #09002 in the amount of \$ 865.12.
 - #10001- #10003 in the amount of \$ 693.16.

- Approval of October 2017 payroll in the amount of \$ 101,894.62.
- Approval of September 2017 Financial Reports.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda as presented. Commissioner James seconded the motion. **Motion was approved unanimously.**

FIREFIGHTER'S REPORT

Association Report

The Firefighter's Association has moved forward with the Bike program for underprivileged children within Granite Falls and will initially purchase 10 bikes and helmets. Firefighter Nash stated that they will be working with Walmart and Target with the purchases. The Association made just over \$1,000.00 at Railroad days, and the money will go directly to Christmas House. The next Fundraiser for the Firefighter's Association will be on November 4th, 2017 at Playa Bonita from 5 P.M. to 9 P.M.

Local Report- Capt. Ted Bergstrom reported that they placed up to 100 signs for the Levy Lid Lift.

CHIEF'S REPORT

Activity Report

Chief Haverfield provided the board with the activity report that included:

- Activity Report for September 2017 which included a total of 207 alarms.

UNFINISHED BUSINESS

Future HQ Station Planning-

To be covered under executive session.

2018 Operating Budget

Chief Haverfield stated that he has drafted up the 2018 operating budget with one that includes the lid lift and one without. Chief Haverfield feels that the information is ready for the board to review but feels we need to wait until after the election to decide which budget to review: at this time the board has elected to wait and review the information until after the election.

Assistant Chief Position- Letter of Intent

Chief Haverfield noted that he will send out the Letter of Intent information to staff tomorrow.

Entry-Level Testing Process

Chief Haverfield stated that the application period ended on Thursday, October 5th and there were 41 candidates with FireTEAM assessment scores. The In-District scores had totaled at 12 entries which 9 of those entries were deemed qualified and 3 did not meet the qualifications: of the Out-of- District 29 applicants only 6 candidates did not qualify and of the remaining 23 assessment scores seven were invited to complete our District Application. These applications were due back to our District by October 18th and the interview panel to be scheduled for October 26th. Chief Haverfield expects to have a list to the Board for the November 9th meeting.

NEW BUSINESS

Commissioner James mentioned that many fire districts within the state have five (5) commissioners and he feels that this may be a good idea to expand our current Board. This would allow the Board to have adequate attendance in case anyone on the Board is ill or on vacation. Chief Haverfield feels that there are advantages to this and the costs would be minimal. A resolution would need to be drafted and have voter approval. The Board will continue to look into the possibilities at a later date.

REPORTS FROM THE BOARD/GOOD OF THE ORDER

Nothing to report.

EXECUTIVE SESSION

The Board adjourned to Executive Session pursuant of RCW 42.30.110 (b) and (g) at 7:40 p.m. for a period of 40 minutes. The meeting reconvened at 8:20 p.m.

The Regular Board Meeting was recessed at 8:20 p.m. until 7:00 p.m. on October 26th.

Chairman Hayes

Commissioner Stephenson

Commissioner James

APPROVED

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
October 26th, 2017

The meeting was reconvened by Chairman Hayes at 7:00pm.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson, and Commissioner Jesse James.

Staff members in attendance were: Chief Jim Haverfield

- Approval of voucher document (**Expense**)
 - #100030 - #10055 in the amount of \$ 18,721.46.
- Approval of voucher document (**Apparatus/Equipment**)
 - #10001 in the amount of \$ 666.58.
- Approval of voucher document (**Land/Facilities**)
 - #10004 in the amount of \$ 666.59.

EXECUTIVE SESSION

The Board adjourned to Executive Session pursuant of RCW 42.30.110 (b) and (g) at 7:02 p.m. for a period of 60 minutes. The meeting reconvened at 8:02 p.m.

A budget workshop will be held at 6:00 p.m. on November 9th which is one-hour prior to the next regularly scheduled meeting.

The Regular Board Meeting was adjourned at 8:03 p.m.

Chairman Hayes

Commissioner Stephenson

Commissioner James

APPROVED