

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
JANUARY 12th, 2017

The Meeting was called to order by Chairman Hayes at 7:00pm.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson and Commissioner James.

Staff members in attendance were: Chief Jim Haverfield, Office Assistant Gerry James, Office Assistant Rebecca Duncan, Captain Ten Bergstrom, Firefighter Kurt McNallie, Firefighter Carlos Manzanares, Firefighter Kevin Gustafson, Firefighter Rein Frankie, and Chaplain Joe Cassidy

ELECTION OF OFFICERS

MOTION: Commissioner Stephenson made a motion to appoint Commissioner Hayes as Chairman for 2017. Commissioner James seconded the motion. **Motion was approved unanimously.**

MOTION: Chairman Hayes made a motion to appoint Commissioner Stephenson as Vice Chairman for 2017. Commissioner James seconded the motion. **Motion was approved unanimously.**

VISITORS:

No visitors were present

CONSENT AGENDA

- Approval of Meeting Minutes for December 2016.
- Approval of Voucher Document # 01001-01045 in the amount of \$ 42,648.95.
- Approval of Voucher Document # 01046 in the amount of \$ 3,602.65.
- Approval of January 2017 Payroll in the amount of \$ 97,233.14.
- Approval of December 2016 Financial Reports.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda as presented. Commissioner James seconded the motion. **Motion was approved unanimously.**

REPORTS

Association Report

No report by Association.

Local Report

No Report by Local.

Chief's Report

Activity Report

Chief Haverfield provided the board with the activity report that included:

- Activity Report for December 2016
- Activity Report for the Year of 2016
- 2010-2016 Alarm Activity Comparison
- Total Alarm Volume-10 Year Comparison
- Total Patient Transport-10 Year Comparison

Chief Haverfield discussed issues relating to over use and how it can be controlled.

Commissioner James questioned Fire District 23 transports by District 22 and how this occurred.

Chairman Hayes stated that the data that was provided can be used for future forecasting.

Tree Removal

Chief Haverfield reported to the Board that the Tree removal project is proceeding as planned.

A-06 Update

A-06 unit was determined to have more damage than originally estimated. The adjuster reevaluated the damage with the repair shop and both determined it would be better to have the frame straightened versus replacing the frame.

Entry-Level Testing Process

During the open period we received 12 applications from eligible candidates from within our fire district. I will plan to schedule the final portions of the testing process for February whether or not the 2 candidates receive a release for duty.

L&I Workers' Comp Rate Increase

Once again we have experienced a significant rate increase for our L&I Workers Compensation Insurance. The 2017 overall rate, which included employer and employee contribution, have increased nearly 35%.

UNFINISHED BUSINESS

Commissioner James asked about past discussions related to the creation of the position of Assistant Chief. Chief Haverfield advised that he was waiting until the office assistant position was filled and the entry level hiring list was completed; Chief Haverfield also stated that the continued progress of our Lexipol policy manual is high on list of priorities.

The Board requested further discussion of the position and Lexipol be placed on future agenda's.

NEW BUSINESS

Resolution 2017-01

Resolution 2017-01, a resolution to sponsor a Firefighter Appreciation Awards Banquet was read into the record by Chairman Hayes.

MOTION: Chairman Hayes mad a motion to approve resolution 2017-01 as presented. Commissioner Stephenson seconded the motion. **Motion was approved unanimously.**

REPORTS FROM THE BOARD/GOOD OF THE ORDER

No report

EXECUTIVE SESSION RCW 42.30.110(g)

The Board adjourned to Executive Session pursuant to RCW 42.30.110(g) to discuss employment issue at 7:46 p.m. The Executive Session will be for 15 minutes until 8:01 p.m.

Chairman Hayes reconvened the open public meeting at 8:01 p.m. with no action taken.

The Regular Board Meeting was adjourned at 8:01 pm.

Chairman Hayes

Commissioner Stephenson

Commissioner James

APPROVED