

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

February 9th, 2017

The Meeting was called to order by Chairman Hayes at 7:00pm.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson and Commissioner James.

Staff members in attendance were: Chief Jim Haverfield, Office Assistant Rebecca Duncan, Firefighter Kevin Glover, Captain Ted Bergstrom, Firefighter Owen Amos, Firefighter Jim Glover, Firefighter Cable Hoover, and Captain Jeff Torgerson.

VISITORS:

Karen Glover

CONSENT AGENDA

- Approval of the meeting minutes for January 2017.
- Approval of voucher document (Expense) #01047 - #01073 in the amount of \$ 45,148.44.
- Approval of voucher document (Apparatus/Equipment) #01001 - #01004 in the amount of \$ 7,847.76
- Approval of voucher document (Expense) #01001-01002 in the amount of \$ 816.26.
- Approval of February 2017 payroll in the amount of \$ 98,613.12.
- Approval of February 2017 Financial Reports.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda as presented. Commissioner James seconded the motion. **Motion was approved unanimously.**

FIREFIGHTER'S REPORT

Association Report

No report by Association.

Local Report

Captain Bergstrom spoke about the local's involvement in distributing new winter coats to homeless children of Granite Falls Schools. Firefighter Jim Glover felt this was a great idea and something we could do here in Granite; either with the Christmas house or with the Granite Falls High School. Commissioners felt there is a need in our community and discussed how we could come together with the different entities to make this successful.

CHIEF'S REPORT

Activity Report

Chief Haverfield provided the board with the activity report that included:

- Activity Report for January 2017
- Tax Distribution Report 2017

Tree Removal

Chief Haverfield reported to the Board that the Tree removal project is proceeding as planned and waiting on better weather.

E-06 Update

It was determined that the engine in E-06 had several bad rings and the engine would either need to be rebuilt or replaced. It was estimated that the costs for a new motor would be \$25,000.00; however, Mike Kane had suggested an in-frame rebuild with an estimated lower cost of around \$15,000.00.

Entry-Level Testing Process

We are currently in the middle of an entry-level testing process. Current members with at least 6 months of employment with our Fire District were eligible to apply by November 30th 2016, and at that time we had 12 applications received. Currently, we have two people out on disability, one Candidate not qualify due to low score on testing, three applicants left our department, one applicant in background check with another department, and one applicant thinking of leaving soon. Testing should not move forward with just five people. The Board prefers to hire within our District but believes there is a need to allow applicants from outside of our District.

Future HQ Station Planning

The Granite Falls School District is running a Bond and they need 60% of the vote to pass their Bond. This would put the Fire District with the possibility of competing with the School District if their Bond does not pass. Fire District 17 is looking to possibly run a Bond in 2018.

Lexipol Policy Renewal

Several policies are currently under review by the Board. With feedback from the safety committee and the bunker gear quartermaster the remaining policies were deemed ready for review by all staff. Comments need to be received prior to the next board meeting so all current policies under review can be considered.

UNFINISHED BUSINESS

Assistant Chief Position

Chief Haverfield suggested that until the entry-level testing process is sound and we have a strong candidate pool to consider he'd like to place this topic on hold.

NEW BUSINESS

E-06 Engine Repair/Replacement

Continue the discussion from earlier the Board felt compelled to spend a little extra money to replace the motor rather than conducting an in frame rebuild. It was agreed that Chief Haverfield, Commissioner James and Firefighter Glover would meet with Mike Kane to determine the best course of action for the district.

Battery Powered Extrication Tools

A committee comprised of Jim Glover, Ted Bergstrom and Kevin Glover met with two vendors to demonstrate battery operated rescue tools that are currently in the apparatus/equipment budget. A third vendor was contacted but did not respond in a timely manner. The committee had the opportunity to use the Holmatro and Hurst rescue tools at a local wrecking yard. As noted in the chief's report the committee recommended the Hurst tools over the Holmatro brand.

MOTION: Chairman Hayes made a motion to approve the amount of \$ 37,357.00 plus tax for the Hurst Rescue Tools. Motion was second by Commissioner Ron Stephenson. **Motion was approved unanimously.**

REPORTS FROM THE BOARD/GOOD OF THE ORDER

Arlington Heights has hired Chad Schmidt as their new part-time Fire Chief.

The Regular Board Meeting was recessed at 8:30 p.m. The meeting will reconvene on February 23rd 2017 at 6:00 P.M.

Chairman Hayes

Commissioner Stephenson

Commissioner James

APPROVED

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
February 23rd, 2017

The Meeting was called to order by Chairman Hayes at 6:00 P.M.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson and Commissioner James.

Staff members in attendance were: Chief Jim Haverfield and Office Assistant Rebecca Duncan

VISITORS/PUBLIC COMMENTS: No visitors present.

CONSENT AGENDA

- Approval of the amended payroll for February 2017 in the amount of \$ 98,811.12.
- Approval of voucher document (Expense) #02001 - #02033 in the amount of \$ 77,633.69.

MOTION: Chairman Hays made a motion to approve the consent agenda as presented. Commissioner Stephenson seconded the motion. **Motion was approved unanimously.**

UNFINISHED BUSINESS

Lexipol Policy Review

Policies were sent out to the Safety Committee and feedback was given. Staff members had questions about the reference to carrying weapons, for example, a pocket knife while on duty. Chief Haverfield and the Commissioners reviewed the policy in question and recommended amendments regarding the term weapon as well as when an employee may have weapons, other than a pocket knife, on district property.

Entry Level Testing Process (FTE's)

The Board of Commissioners discussed the current hiring process and policy for FTE's as well as the amendments currently offered by Chief Haverfield. The Board offered input regarding the current changes in the proposed draft and requested that Chief Haverfield provide an updated draft for review at the next meeting.

Future HQ Station Planning

The School District Bond measure from the February 14th special election has passed with 60.59% approval and was validated. As previously discussed this will eliminate the possibility of competing measures between the school district and fire district on any future ballot. Following additional discussion about a new fire station bond measure the Board advised Chief Haverfield to contact our architect, bond agency and PR firm to discuss the possibility of placing this measure on a 2018 ballot. At the current time the Board favored the February 2018 special election but was non-comital until further information and input was received from our previously mentioned partners.

New Business

Fire District #16 Protection ILA

Chief Haverfield reported on the Interlocal Agreement with Fire District 16 and the protection agreement for the Diamond Ridge Estates and Pilchuck East. Chief Haverfield only wanted to point out to the Board that the annual compensation from District 16 has declined due to the levy rate of Fire District 16 being lower versus the prior year. Chief Haverfield stated that annexation of these areas remain a risk for our Fire District since these communities are currently included in a hospital district. The Board suggested that Chief Haverfield communicate this concern to Fire District 16 Chief Anderson.

Station 86 Furnace Replacement

Chief Haverfield reported that the apparatus bay furnace at station 86 has quit working and the technician has recommended a replacement versus repairing the furnace. Chief Haverfield advised that this is a similar situation that we experienced with the living quarters furnace at station 86 a few years ago. The cost of repair to the aged furnace is near \$ 1,000.00 whereas the cost for a new furnace with a 10 year warranty and better efficiency is around \$ 4,200.00. The board concurred that replacing the aged furnace with a new one was the correct decision.

The Regular Board Meeting adjourned at 7:15 P.M.

Chairman Hayes

Commissioner Stephenson

Commissioner James

