

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17**

**BOARD OF COMMISSIONERS**

**REGULAR BOARD MEETING**

**August 24<sup>th</sup>, 2017**

The meeting was called to order by Chairman Hayes at 7:00pm.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson, and Commissioner Jesse James.

Staff members in attendance were: Chief Jim Haverfield and Office Assistant Rebecca Duncan

**CONSENT AGENDA**

- Approval of meeting minutes for July 2017
- Approval of voucher document (**Expense**)
  - #08001 - #08025 in the amount of \$ 16,464.46.
  - #08026 - #08042 in the amount of \$ 19,829.70.
- Approval of voucher document (**Apparatus/Equipment**)
  - #08001 - #08002 in the amount of \$ 13,433.14.
  - #08003 - #08806 in the amount of \$ 5,922.37.
- Approval of voucher document (**Land/Facilities**)
  - #08001 - #08003 in the amount of \$ 3,761.85.
  - #08004 in the amount of \$ 595.96.
- Approval of August 2017 payroll in the amount of \$ 99,757.20.
- Approval of July 2017 Financial Reports.

**MOTION:** Commissioner James made a motion to approve the consent agenda as presented. Chairman Hayes seconded the motion. **Motion was approved unanimously.**

**FIREFIGHTER'S REPORT**

**Association Report**

Firefighter Colin Nash reported that the Firefighter's Association had a great turn out at the Show n' Shine event on Saturday, August 5<sup>th</sup> 2017, and the Association raised just over \$ 1,200.00 that will be used for Christmas House. Firefighter Colin Nash stated that they had many off-duty firefighters come and volunteer as well as many of the new candidates of the department.

The Association held a meeting prior to the Show n' Shine in which they discussed many topics. One topic that was of interest to the association was a "Community Bike Program". This program will be funded by the Firefighter Association and will aim to provide bicycles and helmets to kids in need within our District. This program will be headed up by Firefighter Michael Berg, Firefighter Britton Kinder and Firefighter Colin Nash. Firefighter Nash stated that the Association is in talks with local stores in order to secure ideal pricing. Firefighter Kinder and Karen Glover will be talking with our local Schools in order to find eligible kids. The Association also reported that Firefighter Jackson Olney was elected to the position of Vice-President.

Firefighter Nash updated the Board on the hat orders. Firefighter Don Hogan is heading up this project and it will run through the rest of this month. There is a sign-up sheet hanging up on the Association bulletin board.

**Local Report-** No report

### **CHIEF'S REPORT**

#### *Activity Report*

Chief Haverfield provided the board with the activity report that included:

- Activity Report for July 2017

Chief Haverfield also reported to the board an update on the hiring list; the posting is now complete and will run for six weeks. Chief Haverfield is also currently working on the budget for 2018.

### **UNFINISHED BUSINESS**

#### *Future HQ Station Planning-*

No new information to report at this time.

#### *Station 86 Floor Refinishing*

Chief Haverfield stated that they were able to obtain a third bid for the floor refinishing which did come in at lower quote than the two previous bids; however the current bid did not include the removal of the existing epoxy or the finish/sealing of the floor. The recommendation is to move forward with Division 9 in the amount of \$16,488.34 (plus tax). Staff believe Division 9 is the best suited company for the needs of our facility.

**MOTION:** Commissioner Stephenson made a motion to approve the amount of \$16,488.34 plus tax for Station 86 floor refinishing. Commissioner James seconded the motion.

**Motion was approved unanimously.**

### **NEW BUSINESS**

#### *Annual Community Newsletter*

Chief Haverfield was able to obtain the costs of our annual newsletter as well as the FAQ mail card related to our EMS levy lid lift. The initial estimates for both the newsletter and FAQ were

over \$12,500.00; at this time we've elected to go with the standard newsletter and forego the FAQ mail card this year.

**REPORTS FROM THE BOARD/GOOD OF THE ORDER**

Chairman Hayes updated the Board on the upcoming annual Conference in Spokane in October 26<sup>th</sup> - 28<sup>th</sup> 2017.

**EXECUTIVE SESSION RCW 42.30.110 (g)**

The Board adjourned to Executive Session pursuant of RCW 42.30.110 (b) to 7:40 P.M. for a period of 20 minutes.

The regular meeting was reconvened at 8:00P.M.

**The Regular Board Meeting was adjourned at 8:00P.M.**

---

**Chairman Hayes**

---

**Commissioner Stephenson**

---

**Commissioner James**

**APPROVED**