

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

March 8th, 2018

The meeting was called to order by Chairman Hayes at 7:00pm.

Board members in attendance were: Chairman Hayes, Commissioner Jesse James, and Commissioner Ron Stephenson.

Staff members in attendance were: Chief Jim Haverfield, Assistant Chief Bill Dane, Office Assistant Rebecca Duncan, Captain Jeff Torgerson, Firefighter Cable Hoover, Firefighter Don Hogan, and Chaplain Joe Cassidy.

CONSENT AGENDA

- Approval of Minutes from January 2018
- Approval of Voucher Documents (**Expense**)
 - #02001 - #02029 in the amount of \$ 34,412.08.
 - #02030 - #02044 in the amount of \$ 29,971.20.
- Approval of Voucher Documents (**Apparatus/Equipment**)
 - #02001 - #02002 in the amount of \$ 13,123.25.
 - #02003 in the amount of \$ 2,185.00.
- Approval of Voucher Documents (**Land/Facilities**)
 - #02001 in the amount of \$715.85.
- Approval of March 2018 Payroll in the amount of \$ 108,296.31.
- Approval of February 2018 Financial Reports.

MOTION: Commissioner Stephenson made a motion to approve the consent agenda as presented.
Commissioner James seconded the motion. **Motion was approved**

FIREFIGHTER'S REPORT

Association Report

Capt. Torgerson updated the board that the association had cancelled their last meeting in order for the crew to prepare for the districts upcoming testing process scheduled for Monday, March 12th, 2018.

LOCAL REPORT

No Report

CHIEF'S REPORT

Activity Report

Chief Haverfield provided the board with the activity report that included:

- Activity Report for February 2018: Total alarms 156.

AC Dane updated the board on the new PS Trax paperless system which will be live in approximately two weeks. AC Dane also has been assisting Chief Haverfield with our new EMS Transport Billing system that began on 1 February. This new system is being reviewed daily in order for AC Dane to see how the crews are entering information into the system; and then transport billing review will be completed at least twice a week once more familiar with the system.

Transport Billing Service

Chief Haverfield updated the board that all steps needed to have Systems Design conduct our Transports have now been completed and billable services were dated back to 1 February. In this new system there has been a bit of a learning curve with the processing of report and quality assurances that differ from Lake Stevens Fire. Chief Haverfield stated that overall, he is very satisfied with the services through System Design.

GEMT Participation

Chief Haverfield updated he board on the progress of the Washington Ground Emergency Transportation (GEMT) contract to participate in the SYF2017 has been provided to the contracted provider, Public Consulting Group (PCG). A meeting has been set up for March 22nd with PCG to review our costs reports that is required to be submitted to the State Health Care Authority by the 31st of March.

FTE Eligibility Exam Process

Chief Haverfield advised the board that on Monday, March 12th the District will be conducting the practical skills evaluation with 16 candidates. This is the same number of candidates who returned applications and deemed eligible. Chief Haverfield stated that once the scoring is completed and totaled, the Chief's interviews will take place, and we should have an eligibility list for the Boards approval at our next scheduled meeting in April.

NEW BUSINESS

No new business to conduct.

UNFINISHED BUSINESS

No unfinished business to conduct.

Reports from the Board/Good of the Order

No report

The Regular Board Meeting was Adjourn 7:35 at P.M.

Chairman Hayes

Commissioner Stephenson

Commissioner James

APPROVED