

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

REGULAR BOARD MEETING

December 28th, 2015

The Meeting was called to order by Chairman Hayes at 6:00 p.m.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson, and Commissioner Gillett.

Staff members in attendance were: Chief Jim Haverfield, Administrative Assistant Jennye Cooper, Lieutenant Jim Glover, Captain Bill Dane, Captain Jeff Torgerson, Firefighter Carlos Manzanares, Firefighter Nick Karstetter, Firefighter Mateo Galindez, Firefighter Ted Bergstrom, Firefighter Josiah Windle, Firefighter Kevin Glover, Firefighter Brian Donaldson, Firefighter Dmitriy Pshenichnyy, Firefighter Ian Phipps, Firefighter Ryan Scott, Firefighter Brandon Skeith, Firefighter Kurt McNallie, Firefighter Cable Hoover, and Firefighter Michel Decarie.

Visitors in attendance were: Bergstrom Family, Jenny Gillett, Jasmine McNallie, and Dave Safford.

Badge Pinning/Recognition

The Badge Pinning was held for Firefighter Ted Bergstrom being promoted to Captain. Firefighter Bergstrom stated the Firefighter's Oath. The Captain Badge was presented and pinned by wife, Stacy Bergstrom. Chief Haverfield presented Ted with a Captain's Helmet.

There was recognition for years of service for Commissioner John Gillett. Chairman Hayes presented Commissioner Gillett with a plaque thanking him for his service and support as Fire Commissioner.

There was a 10 minute break after the Badge Pinning and Recognition Ceremony.

SECRETARY'S REPORT

Voucher Approval Document

There was no discussion among the board about the current vouchers to be approved.

Commissioner Gillett made a motion to approve the financial transactions December 2015 as follows:

1. Voucher approval document #12078- #12086 in the amount of \$ 1,930.42 dated December 24th, 2015. (Appx. A).

Commissioner Stephenson seconded the motion. **Motion was approved unanimously.**

NEW BUSINESS

4th Quarter Budget Review

Chief Haverfield stated he uploaded the 4th quarter budget review to SharePoint the week prior to the meeting. He asked if there were any questions about the budget.

Chairman Hayes said he reviewed the budget and had no questions about what was presented.

Commissioner Gillett stated there weren't any huge variances, so he has no questions.

Chief Haverfield stated he has already transferred the capital accounts back to expense. Typically, in the past we have transferred out the budget surplus split between Apparatus and Land/Facilities. There is a surplus of \$119,074.47. However, in reviewing the current purchase for the new engine and changing the budget from \$450,000 to \$550,000, he recommends we add all of the 2015 surplus to the Apparatus capital account to stay on track with the apparatus replacement plan into 2026.

Chairman Hayes agreed and stated that we have made a commitment to the apparatus replacement plan and thinks we should add the surplus to the Apparatus account.

Chairman Hayes made a motion to transfer \$119,074.47 from expense accounts to the Apparatus capital account. Commissioner Stephenson seconded the motion. **Motion was approved unanimously.**

Resolution 2015-10; Awards Banquet

Chief Haverfield reviewed in past years' the district has held an awards banquet. He currently has Gleneagle reserved for Saturday, January 23rd.

Chairman Hayes read the resolution aloud.

Chairman Hayes suggested the Board pay for the non-covered expenses of the Awards Banquet as we've done in years' past.

Chairman Hayes made a motion to accept Resolution 2015-10 for the Awards Banquet. Commissioner Gillett seconded the motion. **Motion was approved unanimously.**

UNFINISHED BUSINESS

Apparatus Committee Recommendation

Chief Haverfield stated he included the side by side comparison for Engine 7 in the Commissioner's packet. He's discussed the engine with Firefighter Jim Glover, and the committee is recommending the Spartan. He's also talked with Steve John, the salesman for Spartan, and discussed some initial concerns. He discussed the prepayment when the contract is signed and the discount if decided upon with 30 days. Steve explained the prepayment process and that as soon as this process starts there is work that is going on behind the scenes to prepare for the engine build. He also talked about waiving the timeline from 30 days to commit to 45 days.

Chairman Hayes asked Lieutenant Glover how he felt about the process and going with Spartan.

Lieutenant Jim Glover stated that the committee has all reviewed the specs from Rosenbauer and Spartan and all of the committee agrees on moving forward with Spartan. All of the manufactures' have great reputations, but after reviewing the returned specs from Rosenbauer and Spartan, both have great features and both would be a great engine, but it came down to the salesman. Steve has made a great effort to meet our needs. Rosenbauer used old drawings and didn't update the specs to what we were looking for. Monroe Fire buys Spartan and has been very happy with them and believes they will be easier to work with in the future. Rosenbauer couldn't commit to compartment sizes either, which made it difficult to determine if the sizes would work with the equipment we currently have.

There was further discussion about the type of brakes included on the engine, and Lieutenant Glover wants to research this more and talk with Steve and Bill Hoffman at Monroe Fire. He commented we don't want to start production on the new engine and have to change the order because there will be additional charges.

Chairman Hayes asked Firefighter Kevin Glover how he felt about Spartan.

Firefighter Kevin Glover responded that he agreed that Spartan produced a better spec and provided great customer service. The Rosenbauer specs weren't adjusted to the bid specs, and it made it seem like they didn't put a lot of effort into their specs. Spartan has been very helpful with the whole process.

Lieutenant Glove said he is going to look into the brakes and find out additional information. He was leaning towards Rosenbauer in the beginning, but is very disappointed in what they produced.

Chairman Hayes thanked and congratulated the committee for their work on this project and working diligently through the process. He wanted to leave the board out of the process as much as possible other than the costs. Congratulations on moving forward with Spartan.

Chairman Hayes made a motion to direct Chief Haverfield to work with the district's attorney to work on a contract with Spartan. Commissioner Gillett seconded the motion. **Motion was approved unanimously**

EXECUTIVE SESSION (RCW 42.30.110(g))

The Board adjourned to Executive Session at 6:45p.m. to discuss matters relating to personnel for 30 minutes.

The regular meeting reconvened at 7:15

The regular meeting was adjourned at 7:16p.m.



Chairman Hayes

Commissioner Gillett



Commissioner Stephenson