

SNOHOMISH COUNTY FIRE PROTECTION DISTRICT #17

BOARD OF COMMISSIONERS

SPECIAL MEETING

November 3rd, 2015

The Meeting was called to order by Chairman Hayes at 6:00 p.m.

Board members in attendance were: Chairman Hayes, Commissioner Stephenson, and Commissioner Gillett.

Staff members in attendance were: Chief Jim Haverfield, Administrative Assistant Jennye Cooper, Captain Bill Dane, Firefighter Carlos Manzanares, Firefighter Ted Bergstrom, Firefighter Justin Hanson, Firefighter Brandon Skeith, and Firefighter Don Hogan.

Visitors in attendance were: Erin Hogan

EXECUTIVE SESSION (RCW 42.30.110(g))

The Board adjourned to Executive Session at 6:00 p.m. to discuss matters relating to labor and personnel for a period of 45 minutes.

At 6:45 p.m., there was a 10 minute extension of the executive session.

The Board returned to Regular Session at 6:55 p.m.

Engine-07 Purchasing Process

Chief Haverfield stated the engine committee is finished with the process of drafting the specifications for the new fire engine. The Attorney has reviewed the specifications and included recommended changes. The current draft includes EMS cabinets, hard cover over hose compartment, and wired headsets as add on items. We decided to remove the 3rd jump seat. The approximate amount for trips back to the manufacture plant with 3 people for 3 trips would cost around \$16,000 and would not be included in the price of the engine. Chief Haverfield suggested that the vendors have indicated that the most important trip is preconstruction to discuss engine design and setup. This can be discussed as we get closer to the part of the process.

Chairman Hayes responded that he thinks more thought and discussion need to occur about the trips back throughout the engine build process.

Chief Haverfield agreed that we will definitely have more discussion about the trips back during the building of the engine. He presented the commissioners with the draft specs and will have them ready for approval by the next regular meeting.

2016 Budget Process (set hearing date)

Chief Haverfield stated we need to set a hearing date before the end of November and submit the approved 2016 budget to Snohomish County by November 30th. He's made some minor changes to the current draft budget for 2016 and will have the budget and tax certification ready for review at the next regular meeting. He stated we may need to have a night meeting for this meeting. There Board agreed to hold the public hearing on November 25th at 6pm.

November Regular Meeting Date

Due to conflicts with Commissioner Stephenson and Gillett's schedules, we would not have a quorum on the regular meeting dated for Thursday, November 12th. The meeting was rescheduled to Friday, November 13th at 6:30 a.m. Commissioner Stephenson said he would be able to call in to be available for the meeting.

The special meeting was adjourned at 7:10 p.m.



Chairman Hayes



Commissioner Gillett



Commissioner Stephenson